

**HINDUSTAN ORGANIC CHEMICALS LIMITED**  
**(A Government of India Enterprise)**  
**Ambalamugal P.O., Ernakulam Dist., Kerala-682302**

**RECRUITMENT TO THE POST OF TEMPORARY SENIOR HINDI OFFICER**

HOCL requires a Senior Hindi Officer for immediate appointment on **TEMPORARY BASIS**

**I. EDUCATIONAL QUALIFICATIONS**

Masters Degree in Hindi with English as one of the subjects at graduation level.  
P.G.Diploma in Translation.  
Proficiency in Computer Operations.

**II. EXPERIENCE**

Minimum **One Year** experience in works connected with Official Language Implementation.

**III. AGE**

Maximum age will be **30 Years as on 01.10.2017**  
(Relaxation of age to SC/ST/OBC/PWD/Ex-servicemen as per rules)

**IV. PAY**

Selected candidates will be paid all inclusive consolidated pay of ₹ 27,500/-.

**V. TENURE OF ENGAGEMENT & PLACE OF POSTING**

The engagement will be for a period of **6 Months**. The selected candidate will be posted at registered office, HOCL, Rasayani Maharashtra and HOCL, Ambalamugal depending on the requirement.

**VI. GENERAL**

1. Appointment will be purely on temporary basis. The employment will get terminated at the end of the engagement. The appointment will not confer any right on a candidate for any future employment in HOCL.
2. Reservation of posts will be applicable as per rules.
3. The pay shown above is all inclusive consolidated pay and no other allowances will be payable.

A format for application for employment is given along with this notification. Candidates are advised to take a print out of the same and fill the same in all respects. A recent passport size photograph is to be affixed on the space provided in the application. Self-attested photocopies (one copy each) of all relevant certificates and testimonials are to be attached with the application.

The duly filled in application and copies of relevant certificates & testimonials should be send to the above address in a sealed cover superscribing "Application for the post of Temporary Senior Hindi Officer", so as to reach on or before **16.10.2017**.

09.10.2017

GENERAL MANAGER (P&A)

# **HINDUSTAN ORGANIC CHEMICALS LIMITED**

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## **APPLICATION FOR EMPLOYMENT**

Affix a recent  
passport size  
photograph here

<b>Post applied for</b>	
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<b>Name of the Applicant</b>		
<b>Date of Birth &amp; Age</b>		
<b>Gender</b>		
<b>Marital Status</b>		
<b>Father's Name</b>		
<b>Religion &amp; Caste</b>		
<b>Category ( General/SC/ST/OBC)</b>		
<b>Whether Ex-Serviceman</b>		
<b>Whether differently abled? If so, specify the disability and percentage of disablement</b>		
<b>Permanent Address</b>		
	<b>PIN:</b>	
<b>Address for Correspondence</b>		
	<b>PIN:</b>	
<b>Telephone Numbers</b>	<b>Office</b>	
	<b>Residence</b>	
	<b>Mobile</b>	
<b>Email</b>		

<b>Educational Qualifications (From SSLC onwards)</b>					
<b>Course</b>	<b>School / College / Institution</b>	<b>University / Board</b>	<b>Year of Passing</b>	<b>Main Subjects</b>	<b>Grade / Division &amp; Percentage of Marks</b>

  

<b>Experience</b>					
<b>Name &amp; Address of the Organisation</b>	<b>Designation</b>	<b>Period</b>		<b>Areas of exposure</b>	<b>Salary drawn</b>
		<b>From (Date)</b>	<b>To (Date)</b>		

  

<b>Reference</b> (Two persons (not relatives) holding responsible positions who know the applicant personally)		
<b>Name</b>	<b>Address</b>	<b>Telephone No.</b>

**Declaration**

I declare that the information given above are true. I understand that, my candidature is liable to be terminated at any stage in case any of the information furnished above is found to be false.

Date:

Signature of the Applicant